



Keystone National High School -- Frequently Asked Questions

This information sheet for parents is adapted from a variety of sources available on the Keystone School website. This information is designed to provide answers to some of the frequently asked questions that the CAP staff answers during the admission and enrollment process.

- Students who enroll in Keystone National High School must have a working knowledge of the English language and must have successfully completed eighth grade. Transcripts and proof of completion of eighth grade is required for acceptance into the CAP program.
- Keystone National High School, through the Nutmeg Conservatory, will provide all study materials needed to complete each course, provide examinations services, student services, transcript verification services, and present all graduates with a Keystone National High School diploma.
- Not all Keystone courses require textbooks; but when applicable, textbooks will be provided by Keystone, and then mailed to the Nutmeg Conservatory to our students.
- When a student enrolls in a laboratory-based science class, additional materials may be needed to complete the labs. The student is responsible for purchasing these items.
- Half-credit courses include approximately 90 hours of coursework and Full credit courses include approximately 180 hours of coursework.
- The starting date for all courses is the date that the enrollment is processed, and students have a minimum of eight (8) weeks and a maximum of one calendar year from the starting date to complete their courses. However, the student is strongly encouraged to complete coursework within the framework of the Nutmeg Conservatory's academic and dance calendars.
- A student must earn twenty-one (21) credits to graduate from high school (transfer credits will count toward this total). The Nutmeg in conjunction with Keystone High School stipulates the following distribution of credits (in accordance with the Commonwealth of Pennsylvania):

Four (4) English credits
Four (4) Social Studies credits

Three (3) Math credits (must include Algebra 1, can be a transfer credit)
Three (3) Science credits
One (1) health credit
One (1) Fine Arts credit (one year of the ballet program fulfills this requirement)
Five (5) Elective credits

- Any course taken above the required number of credits will count as an elective. To graduate from Keystone, a student must earn at least five (5) credits from Keystone. A student must complete one course in each of the major subject areas, regardless of the number of transfer credits in that area.

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The Course Activity Policy at Keystone is as follows:

- To be considered active, students must begin their course work and submit at least one weighted assignment in one course within 30 days of enrollment. Thereafter, students must continue to submit at least one weighted assignment every 30 days.
- Students who plan to be inactive for 30 days or more must notify CAP administrators and contact Keystone Student Services (1-800-255-4937) to place their account on hold. Placing an account on hold will not extend the course due dates.

Keystone Refund Policy:

- Students may withdraw from a course, without financial consequences, if the withdraw occurs within 5 days of the original enrollment date of the student.
- Any withdrawals that occur within 6 to 30 days, provided the student has not submitted any weighed assignments, will be penalized with a \$50 registration fee.